

Participant  
Handbook  
Summit  
Belém Pará

# SAI20 Summit



June 16 - 18





**SAi20**

SUPREME AUDIT INSTITUTIONS  
BRAZIL 2024

Participant  
Handbook  
Summit  
Belém Pará

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## A message from SAI Brazil's President Bruno Dantas

**Dear Esteemed Colleagues,**

I extend a warm welcome to each of you to the SAI20 Summit in Belem from June 16 to 18, 2024. Your participation is crucial for the success of this significant occasion.

Since its inception in 2022, SAI20 has been dedicated to discussing and seeking solutions to global problems by ensuring transparency and accountability in governance. As we gather this year, our focus remains steadfast on these principles, particularly in light of the pressing global challenges we face.

Under the overarching theme of "Building a just world and a sustainable planet," the G20 has outlined key priorities, including the fight against hunger, poverty, and inequality, and sustainable development across economic, social, and environmental dimensions. Of paramount importance among these priorities is the urgent need to address the climate crisis. As auditors and oversight bodies, we play a crucial role in advancing discussions on climate finance and energy transitions and strategies to combat hunger and poverty, which are intrinsically linked to climate resilience.



I urge each of you to actively engage in these discussions, drawing upon our collective expertise and commitment to effect positive change. Together, we can contribute to shaping a fairer and more sustainable future for generations to come.

Thank you for your dedication and participation.

Warm regards,

**Bruno Dantas**  
President of SAI20



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## About the SAI20 Engagement Group

- **Introduction and background**

The SAI20 Engagement Group was established in 2022 during Indonesia's G20 presidency. The engagement group was designed to help SAIs from G20 member countries prepare for the future in a rapidly changing environment. This collaborative group is tasked with promoting and validating SAI information by facilitating discussions on best practices and providing recommendations to the G20.

In December 2023, Brazil assumed the presidency of the G20, and concurrently, the Brazilian Federal Court of Accounts (TCU) took over the engagement group comprising SAIs from member countries - SAI20, along with guest SAIs and invited partners.







Brazilian Federal Court of Accounts (TCU)



## About the Meeting

The SAI20 Summit convenes Heads of the Supreme Audit Institutions from G20 nations, along with invited and guest SAIs. It follows the preparatory SAI20 Senior Officials Meeting (SOM) and aims to build upon discussions initiated during the technical meetings held in Brasilia, Brazil, from April 15th to 18<sup>th</sup> 2024. The SAI20 2024 themes, Climate Finance & Energy Transitions and the Fight against Hunger and Poverty, are intricately linked with G20 objectives and commitments. They address the three dimensions of sustainability (economic, social, and environmental), crucial for fostering aligned discussions and solutions within the framework of Brazil's G20 policies and guidelines.

The 3rd edition of the SAI20 Summit will take place in Belém, Brazil, from June 16th to 18th. Its primary objective is to formally adopt the SAI20 Communiqué, which was formulated based on the collective technical work conducted through online meetings, surveys, and in-person gatherings during all preparatory phases. This document embodies the collective stance and recommendations of the 20 Supreme Audit Institutions (SAIs) on crucial issues concerning Climate Finance & Energy Transitions and the Fight against Hunger and Poverty.

This manual serves as a companion to the SAI20 website, designed to address any queries and aid in preparation for the meeting ([www.sai20.org](http://www.sai20.org)).



Belém, Brazil

We trust you will find your time in Brazil enjoyable and commend the dedication of each participant!

- **SAI20 Summit 2024 Agenda**

The SAI20 Summit will be held in Belém, Brazil, from Sunday, June 16, to Tuesday, June 18. The event will provide translation to English, Portuguese, Spanish and Arabic.

Continuous updates on detailed session descriptions, speakers, and other pertinent meeting information will be provided via email and will also be accessible on the website: [www.sai20.org](http://www.sai20.org).

For meetings, we recommend business attire, while for social events, we suggest opting for informal attire (no tie required) due to the humidity and heat.”

- **Meeting Documents**

The SAI20 Summit serves as a forum for discussion and collaboration among the Heads of the Supreme Audit Institutions (SAIs) from G20 member countries. The preparatory documents for this year's meeting are continuously being updated on the SAI20 website.

- **Contact us**

Inquiries regarding practicalities related to the meeting may be sent to our concierge team:



+55 (61) 35279000

- **Contact Information**

For more information, please contact us through the official communication channels.

**Organizing team:**

International Relations Department - TCU

**Phone number:**

+55 (61) 3527- 2867

**E-mail:**

[sai20@tcu.gov.br](mailto:sai20@tcu.gov.br)

To obtain the most current information, visit [www.sai20.org](http://www.sai20.org).



## Identification and Badge Pick-up

To facilitate badge pick-up, SAI20 staff will be available at the [official hotels](#) to deliver the identification badges.

Participants that, for exceptional reasons, can't pick up the identification badge at the hotels will have the opportunity to pick up at the identification booth on the venue.

A participant kit will be available at the participants desks on the plenary. The participant kit is composed of the official agenda, customized notepad and one pen.

## Conference Venue

The SAI20 Summit will take place in Belém, Brazil, at the Hangar Convention Center and Trade of the Amazon. It is a multi-purpose convention center, located in a Brazilian Aeronautics hangar built in 1950 and refurbished in 2007 to host a wide variety of events.

**Address:**

Av. Dr. Freitas, s/n - Marco, Belém – PA  
Zip-Code: 66613-902.

**Map:** <https://maps.app.goo.gl/99jpbSimTXurF3CY7>

**More information:**

<https://hangarpa.com.br/>

## Transportation

Transportation will be provided from the airport to the [official hotels](#) and from the official hotels to the venue and social activity locations.

Shuttle service will be provided during the event for all participants. Authorities will be provided with an executive car.

- **Other transport information**

In Brazil, transportation apps like Uber are widely used. While taxis can be found at airports and certain hotels, they are less prevalent in other areas.



If you need a taxi, your hotel's concierge can help you arrange one. Please note that when taking a taxi, it is important to ask the driver to use the meter or to confirm the fare before starting the ride to ensure an agreed price.

## Before Arrival in Brazil - Belém

- **General Information about Brazil**



The [SAI20 website](#) provides more information about Brazil.



Portuguese is the official language in Brazil.

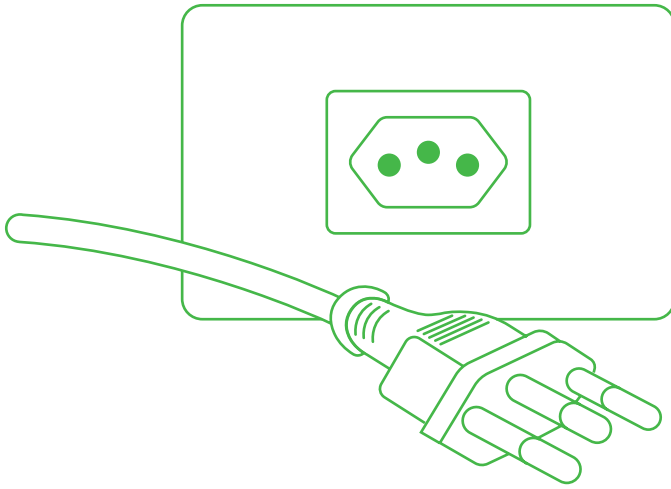


The national currency in Brazil is the Real (plural "Reais"). Its sign is "R\$" and its ISO currency code is "BRL". 1 USD is about 5 BRL ([May 2024](#)).



Belém maintains a consistently warm climate, with maximum temperatures ranging between 32°C and 35°C year-round, owing to the high humidity from the surrounding vegetation and rivers. June heralds the onset of the "Amazon summer," characterized by reduced rainfall in the city.





Electricity: 110 V; outlets accept 3-pin plug. Bring your adapters, especially for personal devices and hotel room use.



- **Registration**

All attendees are required to register for the SAI20 Summit. We highly recommend submitting your registration form promptly to prevent any delays. Upon successful registration, each participant will receive a confirmation email.

- **Travel to and from Brazil**

Participants are responsible for arranging their own travel to and from the SAI20 Summit, including any international travel plans. We recommend considering travel insurance to safeguard against trip cancellation and interruptions, medical care, and personal effects while attending the meeting.

Participants at the SAI20 Summit are not covered for insurance purposes by TCU, which does not accept responsibility for personal injuries, loss, or damage to participants' personal property.

- **Visas and Passports**

Please ensure that passports are **valid for at least six months from the date of entry into Brazil** and obtain any necessary entry visas. Consult the information regarding visa requirements, citizens of some countries do not require a visa to travel to Brazil - [Entry Visas to Brazil \(QGRV\)](#). If you require a visa, please apply as early as possible to allow sufficient time for processing.

Individuals who are successfully registered will receive an official confirmation letter that can be used, if necessary, to apply for a visa.

For questions related to visas, please contact SAI20 Summit team: [sai20@tcu.gov.br](mailto:sai20@tcu.gov.br)



- **Customs**

Before you travel, please consult the [Visiting Brazil](#) website for details of items that can be transported in and out of Brazil.

- **Health Requirements**

It's not mandatory to show proof of vaccination or prophylaxis when entering Brazil. However, the Ministry of Health in Brazil advises that international travelers should check their vaccination status before arriving in the country, according to the vaccination calendar guidelines of their country of origin or residence.

International Yellow Fever Vaccination Certificate - If you haven't been vaccinated against yellow fever or have only received one dose more than ten years ago, it is recommended that you get vaccinated at least ten days prior to your travel.

Check out the Brazilian Ministry of Health's recommendations on vaccination at this [guideline](#).

- **Hotel Accommodations**

The [official hotels](#) of the event are the Radisson Hotel Belém, the Atrium Quinta das Pedras and the Grand Mercure Belém do Pará.

We would like to clarify that you are free to choose your preferred accommodation, but please note that shuttles departure from the official event hotels and badges will be delivered to participants at these hotels.

**Radisson Hotel Belém**

Reception: (91) 3122-9160  
Avenida Comandante Brás De Aguiar, 321 - Nazaré,  
Belém, Pará

**Atrium Quinta das Pedras**

Reception: (91) 3085-0425  
Rua Doutor Assis, 834 - Cidade Velha, Belém, Pará  
Reservations tel. +55 (91) 33514200 / +55 (91) 985028049

**Grand Mercure Belém do Pará**

Reception: (91) 3202-2000  
Avenida Nazaré, 375 - Belém, Pará

## Resources and Facilities

- **Wi-Fi & Business Resources**



**Copy Center:** copy machine for printing black and white copies will be available free of charge.



**Concierge service:** for technical information about the Meeting, hospitality programs, transportation, and other services.



**Lost and Found Desk:** found items will be held by our staff during SAI20 Summit.



**Wi-Fi is available in all areas** throughout the venue. Wi-Fi login information will be provided upon arrival.

- **Medical**

There will be an ambulance and paramedics on site. If necessary, participants can use Brazilian's public medical network if they do not have health insurance.



## Tourism and Cultural Activities

The city of Belém, founded in 1616, is a mixture of Amazonian exuberance, indigenous culture and the golden age of the Rubber Cycle, a period that brought great wealth to the region in the late 19th and early 20th centuries.

It was during this period of great wealth (to the point of the city being compared to Paris) that Belém took shape, with luxurious buildings - such as the wonderful Theatro da Paz - and developed into one of the main urban centers in the northern region of Brazil.

Nowadays a major capital, Belém retains traces of everything that has been part of its history. And it is precisely this rich variety of influences that makes Belém such a unique and special city capable to host the SAI20 Summit.

The SAI20 Summit will offer a cultural boat trip to Combu Island (15 minutes from Belém) with a guided tour of the organic chocolate production company, Daughter of Combu. In addition to learning about the manufacturing process and visiting part of the Amazon rainforest, there will be a tasting of local products.

This trip is available to the first 36 registered participants on the afternoon of June 18, due to the boat's capacity. The alternative program is a city tour in Belém.

In case there are still interested participants for the Combu Island boat trip, there will be an option on June 19th. The alternative city tour is also possible on June 19.

We kindly ask you to inform us in advance which tour you prefer and the best date. We will try to accommodate accordingly.



We recommend all participants to wear light clothes and comfortable shoes, a hat, sunscreen and bug repellent.



## Combu Island

### June 18

2:20pm: Departure from Hangar Convention Center

2:20pm: Departure from official hotels

3pm: Departure from the Direct Marine to Combu Island

### June 19

8:20am: Departure from official hotels to Terminal

9am: Departure from Terminal Ruy Barata

## City Tour

### June 18

2pm: Departure from Hangar Convention Center

### June 19

8:20am: Departure from official hotels



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