**REGISTER TO THE SAI20 SUMMIT BRAZIL 2024**

**INSTRUCTIONS**

1. Fill one form for each member of the delegation.
2. When you are finished filling the information, save the document as pdf.
3. Change the name of the file to: Registry SAI20 Summit – [Country] - [First Name] + [Last Name]
4. Send the **pdfs** of the delegation members to the organizers through the email [sai20@tcu.gov.br](mailto:sai20@tcu.gov.br).

**PERSONAL INFORMATION**

First Name: Click here to insert your name.

Last Name: Click here to insert your last name.

How would you like your name in your badge? Click here to insert the name on up to 30 characters.

Gender: Choose an option.

Do you have any accessibility requirements you would like us to be aware of? Click here to insert text.

**AUTHORIZATIONS**

I authorize the use of the photo for event materials. Choose an option.

I authorize the use of my image in photographs and videos during the event. Choose na option.

**INSTITUTIONAL INFORMATION**

Institution: Choose an instituion.

Position or role in the Institution: Click here to insert your position or role.

Are you the Head of Delegation? (Delegations must appoint only one Head)  Yes.  No.

Email address: Click here to insert your email address.

Institutional Phone: Click here to insert. Follow the format [country code]+[phone number].

Mobile Phone: Follow the format [country code]+[phone number]. WhatsApp?  Yes.  No.

**Attention!** WhatsApp will be used as the preferred mean of communication during the event.

**TRAVEL INFORMATION**

Passport Number: Click here to insert your passport number.

Do you require an INVITATION LETTER for the event?  Yes.  No.

At which Embassy of Brazil will you apply for the visa? Click here to insert text.

**ARRIVAL FLIGHT TO BRAZIL**

Arrival flight number to Brazil: Click here to insert your arrival flight number.

Airline for arrival in Brazil: Click here to insert the Airline of your arrival flight.

Arrival date in Brazil: Select your arrival date.

Arrival time in Brazil: Click here to insert arrival time. Follow the format hh:mm 24h.

Airport of entry into Brazil: Click here to insert airport name.

**ARRIVAL FLIGHT TO BELÉM**

Flight number to Belém: Click here to insert Flight number.

Airline for arrival in Belém: Click here to insert the Airline of your arrival flight in Brasília.

Arrival date in Belém: Select the arrival date in Brasília.

Arrival time in Belém: Click here to insert arrival time. Follow the format hh:mm 24h.

**RETURN FLIGHT**

Return flight number: Click here to insert return flight number.

Return airline: Click here to insert the Airline of your return flight.

Return departure date: Select your departure date.

Return departure time: Click here to insert departure time. Follow the format hh:mm 24h.

**ACCOMMODATION IN BELÉM**

Hotel: Click here to insert the Hotel name.

Hotel check-in date: Select your check-in date.

Hotel check-in time: Click here to insert check-in time. Follow the format hh:mm 24h.

Hotel check-out date: Select your check-out date.

Hotel check-out time: Click here to insert check-in time. Follow the format hh:mm 24h.

**SOCIAL EVENTS INFORMATION**

Please indicate the social events you wish to participate in:

Welcome Cocktail and Dinner (June 16th)

Cocktail Event (June 17th)

Cultural tour in Belém (June 18th)

Do you have any health or dietary issues you wish to inform: Click here to insert dietary restrictions.

**EMERGENCY CONTACT**

**Would you like to provide an emergency contact?**

Name of the emergency contact: Click here to insert emergency contact name.

Relationship with the emergency contact: Click here to insert your relantionship with the emergency contact.

Phone number of the emergency contact: Click here to insert. Follow the format [country code]+[phone number].

Email of the emergency contact: Click here to insert emergency contact email address.

Observation: Click here to insert any observations your might have.